Crowle Primary Academy

This document outlines some of the procedures that the academy undertakes to promote and support good attendance for all children.

Some of the ways we promote good attendance...

- Plan an engaging and exciting curriculum so children want to come to school
- Making sure that staff, pupils and parents know how important good attendance is
- Regularly monitor attendance and plan interventions accordingly
- Working with families to help them make sure their child has good attendance
- Putting in place individual support for families and children when needed
- Celebrating attendance in assemblies/through displays etc.
- Prizes for good attendance

Attendance intervention procedures

First day of illness...

Child is absent

Parent/ carer phones the academy to notify us and give a reason why the child is not attending No message received

Academy phones parent/ carer to establish a reason fro absence

Unable to contact parent / carer via phone

Text message sent to ask parent/ carer to phone the academy Unable to contact parent/ carer

Home visit made by academy
staff to check wellbeing of child.

Third day of illness...

Academy staff visit the home to check on the wellbeing of the child and maintain contact with the family

When attendance becomes a concern...

Attendance falls below 95% and is a cause for concern
Letter 1 sent to parents/carers

Attendance improves, academy continue to support the child and ensure attendance stays positive

No improvement

Other support mechanisms put in place i.e. Early help, Attend framework

Attendance improves, academy continues to support the child and ensure attendance stays positive

Little or no improvement
Further letters may be sent
Involvement of other agencies may be needed